

APPROVED
at a meeting of the Academic Council
of the University "Turan-Astana"
Protocol No. 7 " 22 " 02 2023
Chairman of the Academic Council
_____ Professor G.A. Japarova

CATALOG OF ELECTIVE DISCIPLINES

"7M01103 – MANAGEMENT IN EDUCATION"

DURATION OF STUDY - 1

YEAR (ADMISSION - 2023)

ASTANA, 2023

Catalog of elective disciplines
“7M01103 – MANAGEMENT IN EDUCATION”

Module code	Module name	Discipline code	Name of disciplines	Summary	Number of credits (KZ/ECTS)	Semester	Prerequisites	Post-requisites	Expected results of studying the discipline
1	2	3	4	5	6	7	8	9	10
Basic disciplines									
Component of choice									
M2	Management of an educational institution	NPOUOU 5204	Regulatory and legal framework for managing an educational institution	<p>The purpose of studying the discipline: study of educational law as a fundamental component of education, legislative and regulatory framework for the functioning of the education system.</p> <p>Within the framework of this discipline studied: Legislation governing relations in the field of education. Regulatory and legal organizational basic activities of educational institutions. System management of education. State control of educational and scientific activities of educational institutions. Regulatory activities of educational institutions providing postgraduate and additional professional education.</p>	4/4	1	Fundamentals of law, Pedagogy	Productional practice.	<p>1. Purchased students knowledge: know international and state legislative documents in the field of education, regulation of economic and managerial (administrative) aspects; principles of legal regulation in the field of education in the Republic of Kazakhstan;</p> <p>2. Purchased students skills: be able to exercise tactical and operational control;</p> <p>3. Purchased students skills and competencies: select and apply the principles and methods of professional management.</p>

		POOSRK 5204	Legal support of the educational sphere in the Republic of Kazakhstan	<p>The purpose of studying the discipline: acquisition systematic knowledge in the field legal ensuring the educational sphere of the Republic of Kazakhstan.</p> <p>Within the framework of this discipline the following is studied: Legal security educational sphere. Basic legal acts of international educational legislation. Fundamentals of state policy and law in the field of education of the Republic of Kazakhstan. Peculiarities legal regulation educational activities of the Republic of Kazakhstan.</p>	4/4	1	Fundamentals of law, Pedagogy	Production practice.	<p>1. Purchased students knowledge: know international and state legislative documents in the field of education, regulation of economic and managerial (administrative) aspects; principles of legal regulation in the field of education in the Republic of Kazakhstan;</p> <p>2. Purchased students skills: be able to exercise tactical and operational control;</p> <p>3. Purchased students skills and competencies: select and apply principles and methods professional management.</p>
Major disciplines									
Component of choice									
M2	Management of an educational institution	USO 5302	Education system management	<p>The purpose of studying the discipline: receiving knowledge theoretical basics and practical skills management of the education system.</p> <p>Within the framework of this disciplines studied: Security professional pedagogical personnel RK, providing quality educational services taking into account needs of all participants educational process, creation of a multidisciplinary competitive educational organizations. Modern trends in the training of teaching staff in the world practice. Condition preparation teaching staff in the Republic of Kazakhstan.</p>	5/5	1	Pedagogy, Psychology	Production current practice	<p>1. Purchased students knowledge: know the features of management in an educational institution; the essence of the management process, functions, methods and principles of management of educational systems; new technologies for education management, innovations in education;</p> <p>2. Purchased students skills: be able to analyze signs various types management organizations; select and apply the principles and methods of professional management providing effectiveness and efficiency of the organization;</p> <p>3. Purchased students skills and competencies: implement continuous systemic education, organize the implementation of educational programs, implement tactical and operational control</p>

		AORROU 5302	Administrative organizational resources for the development of an educational institution	<p>The purpose of studying the discipline: to generate knowledge about the formation and functioning of administrative and organizational resources for the development of an educational institution.</p> <p>Within the framework of this discipline the following is studied: Methodology of state science administrative management, administrative management as a complex systemic social phenomenon. Specifics of the system of administrative and organizational resources for the development of an educational institution.</p>	5/5	1	Pedagogy, Psychology	Production current practice	<p>1. Purchased students knowledge: know the main trends in the formation and implementation of organization and administration in the field of education;</p> <p>2. Purchased student skills: be able to select and apply the principles and methods of professional management, providing effectiveness and efficiency of the organization;</p> <p>3. Purchased student skills and competencies: possess the skills of professional speech culture, dialogue with subjects of the educational process, identification and practical solution of current methodological problems in teaching.</p>
M3	Scientific and Practical Fundamentals of Educational Management	SPOKOS 5303	Modern approaches to assess the quality of educational systems	<p>The purpose of studying the discipline: formation of master's students understanding of management principles quality in educational institutions, skills and practical skills in building quality systems.</p> <p>Within the framework of this discipline the following is studied: Concepts and models of quality management. Goals, objectives and basic principles of quality management. Application of quality management methods and tools to improve the processes of educational, research and innovation activities in educational institutions. Preparation</p> <p>And Conducting an internal audit of the quality system.</p>	5/5	1	Pedagogical Psychology	Production current practice	<p>1. Purchased student knowledge: know the features of management in an educational institution; the essence of the management process, functions, methods and principles of management of educational systems; new technologies for education management, innovations in education;</p> <p>2. Purchased student skills: be able to develop and successfully implement a development strategy for an educational institution;</p> <p>3. Purchased by students skills and competencies: be competent in issues of educational environment design, ensuring quality educational process.</p>

	MOUKO 5303	Methodological fundamentals of education quality management	<p>The purpose of studying the disciplineformation of knowledge</p> <p>theoreticalmethodological</p> <p>approacheseducation</p> <p>quality management,basic concepts and provisions</p> <p>quality management concepts</p>	5/5	1	Pedagogical Sky psychology	Productioncurrent practice	<p>1.Purchasable</p> <p>studentsknowledge:know the features of management in an educational institution; the essence of the management process, functions, methods and principles of educational management systems; new control technologies</p>
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			<p>education.</p> <p>Within the framework of this discipline the following is studied: Strategy for improving the quality of education. Controls quality of education Veducational</p> <p>institution. Regulatory framework for managing the quality of education. Criteria and indicators for assessing the quality of training and education. Quality control results educational process.</p>					<p>education, innovations in education;</p> <p>2. Purchased student skills: be able to develop and successfully implement a development strategy for an educational institution;</p> <p>3. Purchased by students skills and competencies: be competent in issues of educational environment design, ensuring quality educational process; renewal and implementation in the pedagogical process of their ideas about the methodological foundations of education and modern learning concepts.</p>
	OSPNI 5304	Organization and systematization of projects and scientific research in education	<p>The purpose of studying the discipline: mastering knowledge on organizing and systematizing projects and scientific research in education</p> <p>Within the framework of this discipline the following is studied: Methods of scientific research. Modeling as a method of scientific research. Basics of system views. System analysis methodology. Formulation and structuring of the problem. Research of control systems. The importance of studying socio-economic systems. Development research projects.</p> <p>Typical content project.</p>	5/5	1	Psychology, Pedagogy.	Completing a master's thesis	<p>1. Purchased student knowledge: know about the possibilities of scientific methods of cognition and their use to solve specific problems in the field research methodology By specialty "Management in Education";</p> <p>2. Purchased student skills: be able to apply scientific methods of cognition in professional activities;</p> <p>3. Purchased student skills and competencies: apply theoretical and experimental research methods to solve applied problems.</p>
	MMNPI 5304	Methodology and methods of scientific and pedagogical research	<p>The purpose of studying the discipline: formation of students ideas and methodology And pedagogical methods research.</p> <p>Within the framework of this disciplines studied: Structure of scientific knowledge. Specifics of pedagogy as a science.</p>	5/5	1	Pedagogy, Psychology	Completing a master's thesis	<p>1. Purchased student knowledge: know about the possibilities of scientific methods of cognition and their use to solve specific problems in the field research methodology By specialty "Management in Education";</p> <p>2. Purchased student skills: be able to apply scientific</p>

			Forms of organization of scientific knowledge.Sources conditions research search. Methodology scientificpedag ogical research. The concept and functions of methodology in pedagogy. Levels of methodology. Conceptuality of pedagogicalresearch. Basic structural Components pedagogical research.				methods of cognition in professional activities; 3.Purchasable studentsskills and competencies: apply theoretical and experimental research methods to solve applied problems.
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- 1) Considered at the meeting of the Department of Social Sciences, Humanities and Language Disciplines, Minutes No. 6 dated January 20, 2023.
- 2) Discussed and recommended at a meeting of the academic committee of the State University of Humanities, protocol No. 4 of 16.02. 2023
- 3) **The catalog of elective disciplines is agreed upon:**

No.	Agreed with employers (name of organization, position, full name)
1	Association of Legal Entities Republican Association of Private Preschool Organizations and secondary education "Adilet", director - Kudaikulova D.N.
2	No. 7 Mektep - gymnasium, Nur - Sultan K., director - Aitova Zh.T.
3	"Zhas Urpaq" children's correctional center, director Satimova Zh.S.
4	LLP "Institute of Psychology and Social Sciences", director - Shabakbaeva A.N.

Head of the department _____K.M. Nagymzhanova

Dean of the school _____MM. Narbinova