

UNIVERSITY "TURAN-ASTANA"
APPROVED BY
First Vice-Rector
of Turan-Astana University
_____ A.M. Abdyrov

**WORK PLAN OF THE SCIENTIFIC AND METHODOLOGICAL COMMITTEE
for the 2025-2026 academic year
Astana, 2024**

**WORK PLAN
of the Scientific and Methodological Committee of Turan-Astana University
for the 2025-2026 academic year
[1st Meeting – November 20, 2025]**

1. Approval of the Work Plan of the Scientific and Methodological Committee for the 2025–2026 academic year. Updating the composition of the SMC.

Speaker: Vice-Rector for Science and Commercialization.

2. Review of applications for the "Rector's Grant 2025–2026" competition for financial support of research projects.

Speaker: Vice-Rector for Science and Commercialization.

3. Review of the publication plan for educational and methodological literature for the 2025–2026 academic year.

Speaker: Vice-Rector for Science and Commercialization.

Miscellaneous.

1. On the participation of doctoral students and their foreign scientific advisors in publications of the CQAES journal "Proceedings of Turan-Astana University".

2. On the publication of at least one article in the journal by heads of departments and deans. Deadline: March 20, 2026.

3. On the creation of a database of reviewers for the CQAES journal "Proceedings of Turan-Astana University". Deadline: November 30, 2025. Control by deans.

4. On determining research topics for young researchers to improve the scientific ecosystem.

5. On conducting scientific seminars with faculty on the application of new scientific interactive methods. Deadline: December 30, 2025.

6. On payment for articles in Impact Factor journals.

[2nd Meeting – December 21, 2025]

1. Analysis of compliance of heads of master's programs with the requirements of legislation in the field of education.

Speaker: Director of the Department of Science and Innovation.

2. Approval of the scientific directions of departments for the 2025–2026 academic year.

Speakers: Heads of departments.

3. Application of modern scientific research methods in the implementation of research and ROS projects.

Speakers: Heads of departments.

Miscellaneous.

1. Information on new regulatory documents of the Ministry of Education and Science of the Republic of Kazakhstan.

2. Updating internal regulations, policies, and instructions of the university.

[3rd Meeting – February 23, 2026]

1. On the state and completeness of library collections with educational literature for educational programs.

Speaker: Head of the University Library.

2. Updating curricula considering professional standards and changes in the State Compulsory Education Standard.

Speakers: Heads of departments.

3. On preparing students for participation in the Republican Student Research Competition, international scientific conferences, and olympiads.

Speakers: Heads of departments.

Miscellaneous.

1. Proposals for improving the scientific activity of faculty and students.

2. Information on new opportunities for international cooperation.

[4th Meeting – April 27, 2026]{.underline}

1. The use of artificial intelligence in education (AI tools, digital assistants, ethics of application).

Speakers: Heads of departments.

2. Compliance with the requirements of legislation on inclusive education for students with special educational needs.

Deans of Schools.

Miscellaneous.

1. Proposals for improving electronic document management.

2. Enhancing the digital literacy of faculty.

[5th Meeting – June 7, 2026]{.underline}

1. Review and approval of doctoral students' reports for the 2025–2026 academic year.

Speaker: Head of the Department of Business and Administration.

2. Results and development prospects of scientific directions of departments for the 2025–2026 academic year.

Speakers: Heads of departments.

[Miscellaneous.]{.underline}

1. Incidents related to violations of academic integrity (without personal data).

2. Strengthening control over plagiarism, updating verification requirements.

Secretary of the SMC A. M. Nurmanov