

Approve  
Rector of  
"Turan-Astana" university  
\_\_\_\_\_  
G.A. Dzhaparova  
" \_ " \_\_\_\_\_ 2018

Plan of activities  
for the Preventing of Corruption  
among the faculty and staff of the university "Turan-Astana"  
for the 2018-19 academic year

№	Activities	Deadlines	Responsible people
1	To set up a committee on the prevention of crime and corruption at faculties and hear reports on the results of their work for a semester at meetings of the faculties councils	October, 2018	Faculty Deans
2	To conduct a survey "Teacher through the eyes of students"	during the school year	Director of Academic Affairs Department, Faculty Deans, head of ITD
3	To conduct a survey of graduate students on final certification, graduation theses (projects), master's theses (projects)	according to the results of midterm attestation	Director of Academic Affairs Department, Faculty Deans, head of ITD
4	To involve members of the Youth Committee to work in the commission for the distribution of vacant state educational grants, nominal scholarships, the allocation of places in hostels, as well as the Academic Council and faculty councils	February, May, June 2016	Faculty Deans
5	To establish the personal responsibility of the heads of departments for the admission of manifestations of corruption in the led collectives	during the school year	Faculty Deans
6	To hear at university administration meetings reports of deans of faculties on measures taken to prevent corruption	during the school year	Faculty Deans
7	To hear at the meetings of the Academic Council reports of the commissions on the results of a comprehensive audit of the departments, the quality of graduation work and their compliance with the requirements of regulatory documents	during the school year	Faculty Deans
8	Inclusion of anti-corruption topics in the list of graduation works of students	according to the work plan of the Academic Council	Faculty Deans
9	Ensuring the careful selection of persons recommended by the departments for inclusion in the state certification commissions (chairmen and members) taking into account their professional, business and moral qualities	September, 2018	Director of Academic Affairs Department, Faculty Deans, head of ITD
10	Posting information on " trust line" and e-mail	October, 2018	Director of the Director

	addresses to collect information about possible facts of corruption		for Student Affairs, Faculty Deans
11	Discussing in the staff of the department issues of prevention and suppression of possible corruption	November, 2018	Heads of Chairs
12	Carrying out activities with students, teachers and staff on the prevention and suppression of corruption offenses with the participation of employees of the Department of the Agency of the Republic of Kazakhstan on Civil Service Affairs and Anti-Corruption of Astana	October, 2018 April, 2019	Director for Student Affairs, Dean of Humanities and Law Faculty
13	Conducting meetings of students with law enforcement officers on the legal education of young people	December, 2018 March, 2019	Director for Student Affairs, Dean of Humanities and Law Faculty
14	Developing of anti-corruption booklet "No corruption!"	December, 2018	Director for Student Affairs, Dean of Humanities and Law Faculty
15	Monitoring and analysis of the passing of current and midterm assessments of students' knowledge (random checks for compliance with the teachers' assessments of students' knowledge); -checking student attendance records; - checking teachers' grade books -random verification of current ratings in the AIS "Platonus" with teachers' grade books; - analysis of exam answer for compliance with the evaluation criteria.	In accordance with the schedule of the academic process	Director of Academic Affairs Department, Faculty Deans, Heads of Chairs
16	Selective attendance of exams during the session, in order to analyze the procedure for taking exams.	December, 2018 May, 2019	Director of Academic Affairs Department, Faculty Deans, OAPPO, head of DSP
17	Conducting group meetings to explain the anti-corruption legislation and the consequences of corruption	during the school year	Curators, representatives of Youth Committee
18	Ensuring the attendance of students for questioning "The teacher through the eyes of students"	according to plan	Faculty Deans, heads of chairs, curators
19	Control of compliance with the schedule of performance on writing graduation papers of students	during the second term of the school year	Director of Academic Affairs Department, Faculty Deans
20	Control of compliance with the schedule of pre-defense in writing diploma theses and master's theses of graduates	according to the schedule	Director of Academic Affairs Department, Faculty Deans
21	Control of compliance with the protection schedule for writing graduation theses and master's theses of graduates	according to the schedule	Director of Academic Affairs Department, Head of the OAP and PVO, Faculty Deans, Head of DSP
22	Developing of the stand "Corner of Law"	during the school year	Director for Student Affairs, Dean of Humanities and Law Faculty
23	Mandatory attendance of open classes of faculty by Heads of Chairs	according to the schedule	Director TSUKAR

24	To develop information presentations and commercials on corruption topics and broadcasting them on television screens installed in academic buildings	systematically	Director for Student Affairs, Faculty Deans, head of <b>ITD</b>
25	Conducting meetings, round tables, seminars and lecture courses in the departments of faculties with the involvement of employees of pro-law enforcement bodies	during the school year	Director for Student Affairs, Faculty Deans
26	Ensuring close cooperation with the city branch of PDP "Nur Otan" in the matter of combating corruption at the university	during the school year	Director for Student Affairs, Faculty Deans
27	Organizing and conducting lectures, conversations, group meetings about moral norms and civic position of young people on countering corruption	during the school year	Director for Student Affairs, Faculty Deans
28	Conducting a survey "SCC through the eyes of students", "Library through the eyes of students"	during the school year	Departments, Faculty Deans
29	Conducting a survey " Work organization at the university" among the teaching staff	during the school year	Departments, head of <b>OKPO</b> , Faculty Deans
30	The use of anti-plagiarism system at the university when performing all types of educational, methodical and scientific works	during the school year	Departments, Faculty Deans

First Vice Rector

K.Zh.Daubayev

Vice-Rector for Internationalization  
of Educational Programs

S.K.Bishimbaeva

Director of Academic Affairs Department

A.S. Dairabaeva

Director of the Department of Science  
and Commercialization

R.U.Rakhmetova

Director for Student Affairs

S.E.Nurpeisov

Director of the Department on  
Administrative Affairs

T.A.Tolkynbaev